



## **IAFC Terrorism and Homeland Security Committee**

### **“Hotwash Form”**

#### **Lessons learned from an incident or large-scale training exercise.**

It is the intent of this committee to gather pertinent information related to significant incidents or large-scale training exercises as soon as a fire chief (or their designee) can do so. Although After-Action-Reports are great sources of information on the entire incident, they can take years to get written and disseminated, if they get written at all.

What this “Hotwash” form provides is the means to collect pertinent lessons learned, challenges that were faced, and successes that a fire chief and their community faced during a significant event or large-scale training exercise. The information can be basic, to the point, and must always be respectful of sensitive issues that the incident may have caused.

The completed form can be submitted to [iafcthscommittee@iafc.org](mailto:iafcthscommittee@iafc.org). When submitted by the fire chief of the jurisdiction in which the incident or training took place, the committee will post this information on [the IAFC Terrorism & Homeland Security Committee’s page](#). This will allow other fire chiefs the opportunity to review the information and act accordingly for their department.

The committee recognizes the increased workload that these events create. However, we feel that the information captured on these forms is invaluable to helping all fire chiefs, their department members, and their communities at large prepare for and respond to similar events.

Thank you for taking the time to fill out and submit this form.

Respectfully,

IAFC Terrorism and Homeland Security Committee.

**Type of incident:** (example, transportation accident, tornado, mass shooting, terror strike, etc.)

Natural:

Describe:

Human-Caused:

Describe:

**Impact to:**

Community:

Region:

Emergency response agencies:

Other(s):

**Response:**

Initial response:

1<sup>st</sup> operational period (1<sup>st</sup> 12 hours):

Additional operational period(s):

**Recovery efforts:**

**Challenges faced at any point in the incident or recovery:**

**Recommendations/suggestions/considerations to share:**