

FLSS Board Meeting

Notes
September 17th, 2024
Held 2 pm local



Board Members

Chief Greg Rogers, *Chair*
Chief Robert Marshall, *Vice Chair*
Chief Michael O'Brian, *International Director*
Chief Scott Moore, *Secretary / Treasurer*
Chief Andy King, *Immediate Past Chair*
Chief Matt Henss, *At-Large Board Member*
Chief Kathy Clay, *At-Large Board Member*
Chief William Hyde, *At-Large Board Member*
Chief Elizabeth Bednarcik, *At-Large Board Member*
Chief Shawn Hanson, *At-Large Board Member*
Chief Mike Carsten, *At-Large Board Member*

Appointed Board Members

Deputy Chief/Director Larry R. Cocco,
International Position

Karen Berard-Reed, *Education Specialty Rep.*
Howard Hopper, *Engineering Specialty Rep*
Ray Reynolds - *Public Safety Specialty Rep.*

Peg Paul, *Ex Officio Board Member*
Vickie Pritchett, *Ex Officio Board Member*
Richard Roberts, *Ex Officio Board Member*
Karl Fippinger, *Ex Officio Board Member*

Staff: FLSS Liaison Richard Miller

Guests: Stephanie Harpring, Cortonio (Cory) T. Beals - (iDelp)

Green Present Yellow Absent Blue Remote

Minutes taken Richard Miller

Guests: Richard Miller IAFC Staff

John Boyle IAFC Staff

Gillian Clarke IAFC Staff

Green Present Yellow Absent Blue Remote

Minutes taken Richard Miller

1. Meeting called to order by:
 - i. Roll Call – Completed
2. Call for approval of past meeting minutes
 - i. Motion – Clay moves to approve
 - ii. Second – Larry Cocco Second
 - iii. Result – Approved
 - iv. Approval of the August 2024 minutes
3. Chair Report – Greg Rogers
4. Vice Chair Report – Robert Marshal
 - i. FCAC – the document was released
 - ii. Scott Brody – proposal on housing and fire department access to buildings during emergencies and response access for responders.
 - iii. Code Hearing proposals moving forward

- iv. Single Stair proposal will be presented
 - 1. Chief Marshall attended a meeting at NFPA HQ on the topic of the Single Stair issue representing the IAFC. The forum meeting focused on the legislative process and code requirements a follow-up meeting will be held with Building Code and Fire Code groups to review the standards and codes and other potential issues like elevator and access and potentially fire alarm and sprinkler. The primary group compares US requirements to EU standards and fire injury death rates.

Chief Cocco CA British Columbia has authorized the construction of buildings with single stairs up to six floors.

Chief Marshall – other CA presenters and Australia and the UK in direct opposition to the “One Way Out” single stair structures

5. International Director Report – Michael O’Brian

6. Treasurer report – Scott Moore

- i. FLSS July report budget
- ii. Discussion on conferences and expense reports

7. Update on the CRRL 2025

- i. Special Reports – John Boyle and Conference Team
 - 1. \$12,000 from 2024
 - 2. Preparing for the 2025 CRRL budget event
 - a. Contacts for CRRL Budget from FLSS to provide a report
 - b. Program Planning Committee
 - i. Call for speaker presentation closes on October 9th
 - c. Location TBD for 2026
 - i. Set up a call with FLSS to determine the 2026 site
 - 1. Identify a small group from FLSS to assist in the process
 - 3. Chief Reynolds's data on location and registration issues
 - a. Response: this is a challenging task, making a comparison of locations to make the best attendee experience and attendance
 - b. Chief Reynolds, how best can we establish a steady, firm participant location to build a matrix
 - c. John – we would like to provide the best benefit for the location
 - i. Staff will look at past CRRL events to make the best recommendation for 2026
 - 4. Peg Paul – the data is essential to compare restaurant and airport locations and marketing to maximize attendance. Glendale offers a significant advantage
 - 5. Karen Berard-Reed – reviewing the data and looking at other CRRL national events from a comparison
The current location provides excellent activities.

John Boyle – we will build out the information to present at the next series of meetings.

Follow-up Discussion:

Karen's next steps to involve the FLSS group

Scott – How best to involve other members from FLSS members and Section to be at high-level aspects

8. iDelp FLSS Guests

FLSS Board Meeting

- a. CORTONIO T. BEALS, B.A, MPA HE/HIM DEPUTY CHIEF Community Risk Reduction, Logistics & Infrastructure HALIFAX REGIONAL FIRE & EMERGENCY
 - i. Introduced to the Board
- b. Stephanie Harpring ASSISTANT CHIEF/ FIRE MARSHAL Thornton Fire Department CO
 - i. Introduced to the Board

9. Old Business:

- i. Chief King report: Sean P. Toomey, P.E. State Fire Marshal, requests support for the Board of Directors position with the ICC.
 1. October Board Meeting, CFSI planning 2025 Fire and Emergency Services Symposium & Dinner February 12, 2025 - February 13, 2025, [Dinner & Symposium](#)
 - a. Individual tickets are \$475, including a dinner seat and access to all seminar programs. Set a budget – base it on what NFSA is willing to sponsor and what we are willing to spend. Determine the costs – including the known items like room rates and meal per diem. We could use an average for the flights. We rarely miss opportunities for seats at tables at dinner. We could secure those secondary opportunities early. We may not all get to sit together, but that is the cost of saving money. Decide how many can be funded. If the board wants specific people to attend, they get priority. Put out a call to attend, noting we only have however many seats.

Scott Moore – Section Travel Policy and cap amounts and dollar amount approval process
Considerations of practice and policy for member participation

CFSI, we have an initial sponsorship of \$6000 and need additional funds up to \$10,000

How best can each of us use other methods to fund travel activities

- Sponsors
- Use department funds
- Other funding

Discussion of past practice activities during COVID and moving forward

Peg Paul – NSFA donation? We need clarification

Chief Moore – what is the best way to participate in the CFSI Dinner or training

Chief Clay – Attending CFSI Objectives, going to the Hill, and meeting with Congressional Staff are important

Establishing a Mentoring type of attendance for others to attend

Chief King – Establishing a cost max limit and all the different items that are being covered for these types of activities like FRI – The Section Board has grown, and we attend more activities

We should set a fixed amount

Richard Roberts – Travel activities these years CFSI table cost is at \$4500

Chief Reynolds – We should set a limit and find the best ways to attend.

Karen Berard-Reed – Using partner groups to assist is

If funding is an issue, should we consider a Virtual type of event to generate funding six months out from CRRL

Chief Moore – Not in favor of buying a table – Chief Rogers has asked Chief Moore to coordinate the 2025 Attendance

Set up budget

Pick attendees – send an email to Chief Moore to request to attend

Motion: Chief Moore - to authorize an additional \$4000 for CFSI with other funding to support

Second: Karen Berard-Reed

FLSS Board Meeting

Motion passes

The following budget conversation will continue for each event CRRL – FRI

10. New Business:

- Request review Research Foundation for Sponsorship to support research \$5000
 - Chief Reynolds – in favor of research, but do we have the funding to participate
 - Karen Berard-Reed – do we currently have a line item in the budget for these types of events
 - Is this type of research participation
 - Section does have a line item for \$10,000 for Organizational Projects
 - Chief Reynolds, are there more critical research-type activities
- Chief Marshall – do we have a motion-
 - No motion at this point.

1. Roundtable

- a. Peg Paul FLSS Newsletter
- b. Peg Paul - Position Paper update for next meeting

Motion to adjourn Chief Moore

- a. Next Meeting Teams October 16th, 2 pm 2024, Motion to Adjourn